

Weekend/Holiday Call Pagers

- **Virtual** pagers that must be forwarded to your **personal** pager (**instructions below**)
- Need to be active and available from 7A-5P on weekend and holiday call for Body, Bone, Chest, and Neuro services for referring clinicians and ancillary staff use
- Weekly reminders will be sent to pertinent staff
- If page sent incorrectly to General Radiology pager (5063), please give correct number or ask caller to search for "Rad" in webpaging to select the appropriate pager

1. Body - 8734

Held by on-call **resident** or **fellow** on alternating weekly basis

2. Bone - 7867

Held by on-call **fellow**

3. Chest - 7750

Held by on-call **resident**

4. Neuro - 8788

Held by on-call **resident**

Paging Forwarding Instructions

Instructions on how to forward your UCSD Healthcare Pager (see: <http://mcit.ucsd.edu/Help/Pages/PagerForwardingHelp.aspx>).

From a UCSD phone:

- 1) Dial the pager number to be forwarded and wait for the tone
 - 2) Dial 9, then dial 0
 - 3) Enter the access code 1234
 - 4) Disregard the "you have xx messages" message and dial 16
 - 5) At the prompt, dial 3
- **Any previous pager forwarding has now been canceled****
- 6) Now, dial 6 to enter a forwarding pager number
 - Enter the new seven digit pager number (do not enter the area code, just the last 7 digits) to be forwarded to, i.e your personal pager number ("290"- then **your 4 digits**)
 - Press #
 - Enter the same seven digit pager number again and press # to Confirm
 - 7) Send a test page to confirm that pager forwarding was successful'
 - 8) Cancel pager forwarding at the end of your shift by repeating steps 1 - 5.

From a non UCSD phone: simply omit the "9" in step #2 above